

## Surface Transportation Board, DOT

## § 1019.6

subpart, any notice to the IRS will be stayed until the issuance of a written decision which sustains or amends its original determination.

### **PART 1019—REGULATIONS GOVERNING CONDUCT OF SURFACE TRANSPORTATION BOARD EMPLOYEES**

Sec.

1019.1 Cross-reference to employee ethical conduct standards and financial disclosure regulations.

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AUTHORITY: 49 U.S.C. 721.

SOURCE: 58 FR 42027, Aug. 6, 1993, unless otherwise noted.

#### **§ 1019.1 Cross-reference to employee ethical conduct standards and financial disclosure regulations.**

Members and employees of the Surface Transportation Board also should refer to the executive branch Standards of Ethical Conduct at 5 CFR part 2635, the STB regulations at 5 CFR part 5001 which supplement the executive branch standards, and the executive branch financial disclosure regulations at 5 CFR part 2634.

#### **§ 1019.2 Interpretation and advisory service.**

(a) The Board's Executive Counsel shall be the Board's Designated Agency Ethics Official (DAEO).

(b) By June 30 of each year, the DAEO shall report to the Board on the operation of the Board's ethics program with any recommendations that the DAEO deems advisable.

[58 FR 42027, Aug. 6, 1993, as amended at 64 FR 53267, Oct. 1, 1999]

#### **§ 1019.3 Ex parte communications.**

Members and employees of the Board must conform to the standards adopted by the Board in 49 CFR 1102.2.

#### **§ 1019.4 Use of intoxicants.**

Members and employees of the Board shall not use alcohol, drugs, or other

intoxicants so as to impede the discharge of their official duties.

#### **§ 1019.5 Sexual harassment.**

(a) Members and employees shall not engage in harassment on the basis of sex. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

(1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;

(2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or

(3) Such conduct has the purpose or effect of interfering with an individual's work performance or creating an intimidating, hostile, offensive, or unpleasant working environment.

(b) Employees and applicants may follow the standard Equal Employment Opportunity Board complaint process if they believe they have a work-related sexual harassment problem. This requires that the employee or applicant contact an EEO Counselor within 45 days of the alleged harassment or, if a personnel action is involved, within 45 days of its effective date.

(c) The regulations in this section apply also to harassment based on race, color, religion, or national origin.

#### **§ 1019.6 Disciplinary and other remedial action.**

Any violation of the regulations in this part by an employee shall be cause for appropriate disciplinary or other remedial action as provided in the STB's Manual of Administration 22-751, which may be in addition to any penalty prescribed by law. The manual is available from the Section of Personnel Services, Surface Transportation Board, Washington, DC 20423.

[58 FR 42027, Aug. 6, 1993, as amended at 64 FR 53267, Oct. 1, 1999]

## **Parts 1021–1029—Enforcement**

## **PART 1021—ADMINISTRATIVE COLLECTION OF ENFORCEMENT CLAIMS**

Sec.

- 1021.1 Standards.
- 1021.2 Enforcement claims and debtors.
- 1021.3 Enforcement collection designee.
- 1021.4 Notice of claim and demand.
- 1021.5 Agreement and release.
- 1021.6 Method of claim payment.

AUTHORITY: 31 U.S.C. 3701, 3711, 3717, 3718.

SOURCE: 32 FR 20015, Dec. 20, 1967, unless otherwise noted.

### **§ 1021.1 Standards.**

The regulations issued jointly by the Comptroller General of the United States and the Attorney General of the United States under section 3 of the Federal Claims Collection Act of 1966 (31 U.S.C. 951 et seq.) and published in 4 CFR parts 101 through 105 are hereby adopted by the Surface Transportation Board for the administrative collection of enforcement claims.

### **§ 1021.2 Enforcement claims and debtors.**

(a) Enforcement claims are all separate civil penalty or forfeiture claims not exceeding \$20,000 which may arise under the provisions of the Interstate Commerce Act or legislation supplementary thereto.

(b) Debtor is any person or corporation subject to civil penalties or forfeitures for violation of the provisions of the Interstate Commerce Act or legislation supplementary thereto.

### **§ 1021.3 Enforcement collection designee.**

The Director, Office of Compliance and Enforcement, Surface Transportation Board, is the Board's designee to take all necessary action administratively to settle by collection, compromise, suspension or termination, enforcement claims within the contemplation of the Federal Claims Collection Act of 1966.

[45 FR 31374, May 13, 1980, as amended at 64 FR 53267, Oct. 1, 1999]

### **§ 1021.4 Notice of claim and demand.**

Initiation of administrative collection of enforcement claims will be

commenced by the enforcement collection designee mailing a letter of notice of claim and demand to the debtor. Such letter will state the statutory basis for the claim, a brief resume of the factual basis for the claim, the amount of the claim, and indicate the availability of the designee or his personal agent for discussion of the claim should the debtor so desire.

### **§ 1021.5 Agreement and release.**

Upon the debtor's agreement to settle a claim, an Agreement and Release Form will be provided to the debtor in duplicate. This form, after reciting the statutory basis for the claim, will contain a statement to be signed in duplicate by the debtor evidencing his agreement to settlement of the claim for the amount stated in the agreement. Both copies of the signed agreement shall be returned to the collection designee. Upon final collection of the claim, one copy of the agreement and release shall be returned to the debtor with the release thereon signed by the enforcement collection designee.

### **§ 1021.6 Method of claim payment.**

(a) Debtors: Debtors shall be required to settle claims by:

(1) Payment by bank cashier check or other instrument acceptable to designee.

(2) Installment payments by check after the execution of a promissory note containing an agreement for judgment.

(b) All checks or other instruments will be made out to "Surface Transportation Board," and after receipt will be forwarded to U.S. Treasury.

## **Parts 1030–1039—Carriers Subject to Part I, Interstate Commerce Act**

### **PART 1033—CAR SERVICE**

Sec.

- 1033.1 Car hire rates.
- 1033.2 Car service orders.

AUTHORITY: 49 U.S.C. 721, 11121, 11122.

### **§ 1033.1 Car hire rates.**

(a) Definitions applicable to this section: